

AN INCOMPLETE APPLICATION WILL NOT BE PLACED ON THE AGENDA UNTIL ALL OF THE REQUIRED ATTACHMENTS AND/OR ITEMS LISTED ON PAGE 2 ARE SUBMITTED.

APPLICANT INFORMATION

Name: Harry and Andrea McKay _____
Address: 135 Spring Street, NW _____
City: Concord _____ State: NC _____ Zip Code: 28025 _____ Telephone: 704.796.2715 _____

OWNER INFORMATION

Name: Same _____
Address: _____
City: _____ State: _____ Zip Code: _____ Telephone: _____

SUBJECT PROPERTY

Street Address: 135 Spring Street, NW _____ P.I.N. # 56207818590000 _____
Area (acres or square feet): 0.25 acre _____ Current Zoning: RM-2 _____ Land Use: Residential _____

**Staff Use
Only:**

Application Received by: _____ Date: _____, 20 _____
Fee: \$20.00 Received by: _____ Date: _____, 20 _____

The application fee is nonrefundable.

General Requirements

The Unified Development Ordinance imposes the following rules, regulations and requirements on requests for Certificates of Appropriateness. The applicant must, with reference to the attached plans, demonstrate how the proposed use satisfies these requirements:

1. Project or Type of Work to be Done: Build a garage with guest room loft
2. Detailed specifications of the project (type of siding, windows, doors, height/style of fence, color, etc.):
Design is attached. Exterior materials will fit the guidelines of the Historic Commission.
Wood siding, cedar shake, asphalt singles, carriage-style doors. Features and dimensions will
be taken from the house. See details on the plan drawings. Construction of small lap pool.
Two trees will need to be removed for construction (see arborist assessment). While the
property has a significant tree canopy, the trees will be replaced with dogwoods. Request
permission to remove limb of neighboring oak at property line if necessary for construction.

Required Attachments/Submittals

1. Scaled site plan, if additions or accessory structures are proposed, on letter, legal or ledger paper. Larger sized copies will be accepted if **16 folded copies** are submitted for distribution.
2. A photograph of the front of the house.
3. Photographs of site, project, or existing structures from a "before" perspective
4. Drawings, sketches, renderings, elevations, or photographs necessary to present an illustration of the project from an "after" perspective.
5. Samples of windows, doors, brick, siding, etc. must be submitted with application.
6. Detailed list of materials that will be used to complete the project.

Applications may be submitted electronically.

Certification

(1) I hereby acknowledge and say that the information contained herein and herewith is true and that this application shall not be scheduled for official consideration until all of the required contents are submitted in proper form to the City of Concord Development Services Department. (2) I understand that City staff and/or members of the Historic Preservation Commission may make routine visits to the site to insure that work being done is the same as the work that was approved. (3) I understand that photographs of the completed project will be made to update the City's historic districts inventory database.

5/21/21
Date


Signature of Owner/Agent